Ontario
Ministry of Health
Freedom of Information and Protection of Privacy Office
4th floor, 2195 Yonge Street,
Toronto, Ontario, M4S 2B2
416/327-7040

Calculation of Fees for FOI Request for Access to a General Record

*Ontario Regulation 516/90. Section 6, outlines amounts which may be charged for access to a general record under the Freedom of Information and Protection of Privacy Act. Please use this worksheet to calculate fees to be charged. Forward a copy to the FIPP Office. Once all charges have been finalized, complete the **Final Total Cost** portion and return the original to the FIPP Office.*

***Please note**, there is no charge for personal information.*

FOI file no. 91140-MOH

Type of service		Unit cost	Number	Fee
1. Photocopies		.20/page	198 pages	$ 39.60
2. Computer printout		.20/page	pages	$
3. Microrecord to paper duplication		.50/page	pages	$
4. BW print from negative	20 cm x 25 cm	5.00 each	prints	$
	12.5 cm x 17.5 cm	4.00 each	prints	$
5. BW photo reproduction of record		22.00 each	photos	$
6. Photostat reproduction of record	22.9 cm x 35.6 cm	5.50 each	photostats	$
	35.6 cm x 45.7 cm	8.00 each	photostats	$
7. 35 mm slide		2.00 each	slides	$
8. Floppy disk		10.00 each	disks	$
9. Microfilm duplication	16 mm, 30.5 metres of less	20.00 each	rolls	$
	35 mm, 30.5 metres or less	27.00 each	rolls	$
10. Audio cassette (90 minutes or less)		15.00 each	cassettes	$
11. Video cassette, 3/4"	first hour or part	80.00	hrs/part	$
	additional hour or part	40.00	hrs/part	$
12. Video cassette, 1/2"	first hour or part	35.00	hrs/part	$
	additional hour or part	25.00	hrs/part	$
13. Manual search **after** initial 2 free hours		7.50/15 mins.	15 mins.	$
14. Severing record		7.50/15 mins.	1 X 15 mins.	$ 7.50
15. Preparing record for disclosure		7.50/15 mins.	15 mins.	$
16. Developing computer program to produce record from machine readable record		15.00/15 mins.	15 mins.	$
17. Computer/other costs to locate/retrieve/process/copy record if specified in an invoice				$
18. Shipping costs				$

Signature	Date		
		Estimated total cost	$
Signature: Mona Wong FOR R. GAGNON	Date: JULY 2, 1991	**Final total cost**	$ 47.10